



B. D. M. INTERNATIONAL

Centrally Air-Conditioned, Co-Ed CBSE English Medium School,
Toddler to Class XII

Pratapgarh, P.O.- Narendrapur, Kolkata- 700 103

Tel. No.: (033) 2435-9955, 2435-8402

Email: info@bdmi.org Website: www.bdmi.org

Affiliation No.: 2430004 School No.: 15546



Affix Student's Photo

Form No.:

School Transportation Request Form

I/We request that our child be permitted to use and avail the School Transport Facility provided by the school

with effect from (Date): DD / MM / YYYY.....

Student's Name: Class: Section:

Shift: Blood group:.....

Father's Name: Mobile No. :

Mother's Name: Mobile No. :

Guardian's Name: Mobile No. :

Residential Address:

.....

.....

Pick-up Point:.....Drop Point:

Date.....

Signature of the
Parent/Guardian

Transport Office Use Only

Route No.:Pick-up Point: Pick-up Time:

Route No.:Drop Point: Drop time:

Payment Details :

Security Deposit: Quarterly Bus Fee:

Total:

Date.....

Signature of Transport Incharge

Accounts Office Use Only

Payment Details :

Fee Receipt No.: Amount Received :.....Admission No.:

Date.....

Signature of Accounts Executive

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School Transport Rules and Regulations

- * Parents are requested to submit the "School Transportation Request Form" along with all the details. Seat Confirmation is made based on the availability of seats/routes. Form to be filled only once during the first request and for the subsequent years, a fee book will be issued.
- * School will provide the best possible route as per the student requirement; however, bus routes can't be guaranteed as per individual requirements.
- * Parents are requested to ensure that their wards below Vth standard are accompanied by an escort during pick-up and drop.
- * Students should be at their boarding point at least 10 minutes before the scheduled time; the bus will not wait for latecomers.
- * The school should be informed about any change of address and contact number, to avoid inconvenience. All communication will be sent to the updated mobile number given for SMS alert in the Admission form/Almanac.
- * Parents are expected to give prior intimations to the school office in case they want to pick-up their wards (due to any emergency) by submitting the requisition form, before the bus departure time. Request forms available at the School website (www.bdmi.org).
- * The School shall not have any responsibility prior to the ward has boarding or after deboarding the bus at their respective stop.
- * Parents may submit a written application if they wish to change the bus route. Change of the route is subject to seat availability in the bus.
- * Any child discontinuing the transport facilities in an academic year will not be given admission to the bus facility in the same year. He/she may avail the same from the following academic year.
- * Fees payment is applicable for the entire year till March'25 even if bus services is discontinued during the session (other than T.C.). No part payment or concession shall be allowed.
- * A non-interest-bearing security deposit equaling one-months transport fee must be paid at the time of availing School Transport, which will be refunded, after obtaining a No Dues Certificate from the School upon discontinuation of School Transport Facility.
- * Online Payments can be made through the School website via ICICI Bank (Std. I to V), Axis Bank (Std. VI to XII), HDFC Bank (Std. I to XII)
- * The School accounts office will accept cash only during an emergency or any difficulty in making payments through Banks.
- * In case of non-payment of quarterly transport fee installment by the due date of the respective quarter, a late payment charge @ Rs.200/- per month after due date will be charged which will be compounded by another Rs 100/- per month and part month until clearance.
- * Fees of any quarter cannot be considered as cleared without clearing previous outstanding.
- * No deduction/refund/rebate will be entertained in case of absence of a child during holidays or for broken periods.
- * School Transport facility is optional. To provide the transportation facility, School has entered into a contract with Mr. Pallab Das.
 - To maintain the buses and provide service efficiently.
 - To fulfill all statutory requirements of CBSE, State and Central Government.
 - To provide, monitor and maintain the transport staff.

Hence, the liability in relation to the transport lies with the transporter.

Payment Due Date Schedule

Installment	Due Date
April – June	20.04.24
Jul – Sep	20.07.24
Oct- Dec	21.10.24
Jan- March	20.01.25

Declaration:

- * While I/WE expect the school authorities to exercise reasonable precautions to avoid any injury/accidents. I/We understands that the School has no obligations towards injury/accidents that may occur while the child is travelling in a School Transport.
- * I/We understand that in the event of an emergency, every effort will be made to notify parents/gurlian as soon as possible. I/We have read and understood and provide consent to all the rules regarding School Transport.
- * Further, If the request from the School for pick-up or drop at a different location due to any unforeseen situation/event, I/We will fully cooperate.

Date.....

Signature of the
Parent/Guardian